

Middleton High School Band and Orchestra Parents Association

Articles of Association and Bylaws

Article I Name

The name of this organization shall be the Middleton High School Band and Orchestra Parents Association (MHSBOPA)

Article II Purpose

The purpose of the MHSBOPA is to assist and enrich the Middleton High School band and orchestra programs by providing services including, but not limited to, maintenance, chaperoning, transportation, etc., and in organizing fund raisers to support scholarships to students, music camps, awards programs and student outings for on-the-road performances. The Association is organized exclusively for charitable educational, religious or scientific purposes within the meaning of section 501(c) (3) of the Internal Revenue Code.

Inurement of Income: No part of the net earnings of the Association shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons except that the Association shall be authorized and empowered to pay reasonable compensation for services rendered.

Article III Membership

Membership shall include parents, guardians of students, or individuals of the community interested in supporting the Band and Orchestra program.

Article IV Executive Board

Composition: The Executive Board shall consist of a President, Vice President, Secretary, Treasurer, Financial Secretary, Newsletter Chairperson, PR/Publicity Chairperson, Band Parent Representative, Orchestra Representative, and the Band and Orchestra Directors. They shall be elected by the Band and Orchestra Parents Association at the first general meeting in the fall of the new school year, with the exception of the Band and Orchestra Directors.

Terms: The Vice President shall automatically assume the responsibilities of the President for the new year, with the other officers elected by the Band and Orchestra Parents Association annually.

Effective Date: New terms of officers for the Executive Board shall begin in the fall of the new school year following the election at the first general meeting.

Vacancies: When an officer of the Band and Orchestra Parents Association resigns or leaves the Executive Board for any reason, the President, with the board's approval, will appoint a person to take over the vacant position until the next election. If the vacancy occurs in the Presidency, the Vice President shall succeed to the Presidency and the Vice President shall be replaced as above.

Responsibilities of the Executive Board: The Executive Board shall have the power and authority to carry out the goals and objectives, set forth in order to carry out the business of the Association. All final decisions will be voted on by the Executive Board members and executed by the Board members. Responsibilities of the individual positions are described in MHSBOPA Document #1 (Roles and Responsibilities of Board Members)

Article V Meetings

Association Meetings: A general Band and Orchestra Parents Association meeting will be held in the fall of the new school year.

Executive Board Meetings: The Executive Committee will meet monthly or as often as necessary in order to fulfill its responsibilities. The agenda shall be developed by the President and the Band and Orchestra Directors with input from the other officers.

Quorum: A quorum of the Executive Board shall consist of a simple majority of its members.

Article VI Committees

The Middleton High School Band and Orchestra Parents Association shall have committees as required to accomplish its goals.

Classes of Committees: The committees of the Board shall be of three classes: standing committees, advisory committees and special committees. Standing committees and advisory committees shall be those established for purposes requiring the continuous attention of the Board and further, advisory committees shall be advisors to provide supervisory and technical assistance. Special committees shall be those established for a stated period to accomplish a specific purpose.

Standing Committees: Winter Fund Raising; Spring Fund Raising; Band/Concert Receptions; Orchestra Concert Receptions; Equipment and Instrument Maintenance; Uniform/Concert apparel Maintenance; Jazz Support Group. Each standing committee will maintain a record of its work during its annual term and will file an annual report at the end of each school year with the Vice-President. Additional information on the committee's responsibilities is included in MHSBOPA Document on Standing Committees.

Article VII Reviewing Procedures

The Executive Board annually shall review the Articles of Association and Bylaws of the MHSBOPA and update the document which shall be filed by the Secretary with the Secretary's records.

Article VII Legislative and Political Activities

No substantial part of the activities of the Association shall be the carrying of propaganda or otherwise attempting to influence legislation and the Association shall not participate in or intervene (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

Article IX Operational Limitations

Notwithstanding any other provisions of these articles, the Association shall not carry on any other activities not permitted to be carried on (a) by an Association exempt from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by an Association, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1986 (or the corresponding provision of any nature United States Internal Revenue Law).

Article X Dissolution Clause

Upon the dissolution of the Association, the Association shall, after paying or making provisions for the payment of all liabilities of the Association, dispose of all the assets of the Association exclusively for the purposes of the Association in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Trustees shall determine. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the Association is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Approved 1/22/09